



CRAWN TRUST Kenya

Bishop Ibiam House,
All Africa Conference of
Churches Complex
Off Waiyaki Way, opposite
Safaricom. Nairobi, Kenya
Phone: +254 (0) 20 2664505
Email: crawn@crawntrust.org



Lamu Women's Alliance

P.O.BOX 81-80500
Lamu, Kenya
Tel No: +254722990582
Email: lamuwomenalliance@gmail.com
Web: www.lamuwomenalliance.com



Siaya Muungano Network

00m off Siaya-Rangala Road
Next to ALOGRA Motel,
Behind Siaya Institute of
Technology.
Tel. No. +254795464253
siaya.muungano17@gmail.com



Women Empowerment Link

Westlands, Danha Court, Unit
8, Plot Number 1870/1/195
off of Mwanza Road P.O. Box
22574 Nairobi, Kenya
info@wel.or.ke



Akina Mama wa Afrika

Plot 1572 Valley Rise, Chief
Close, Off Kira-Bulindo Road,
Bulindo, Wakiso. P.O.Box:
24130 Kampala Uganda.
Tel: (+256) 414 543681.
www.akinamamawaafrika.org

Gender Analysis Research for Climate Change Policy Frameworks and Advocacy: Developing a Gender Action Plan for National and County Levels

REQUEST FOR PROPOSALS

REF: AMWAKP/002/2023

Provision for Consultancy Services for Gender Analysis for specific National and County Climate Change Legal and Policy Frameworks and their implementation

Client: Community Advocacy and Awareness Trust, Lamu Women Alliance, Siaya Muungano Networks, and Women's Empowerment Link

Country: Kenya

Issued on: 16 June 2023

Terms of Reference

Call for individual Consultants for the Provision of Gender Analysis for specific National and County Climate Change Legal and Policy Frameworks and their implementation

AKINA MAMA WA AFRICA KENYA PARTNERS REQUEST FOR PROPOSALS

1. Background

AMwA Kenya partners, including [Community Advocacy and Awareness Trust](#), [Lamu Women's Alliance](#), [Siaya Muungano Network](#), and [Women's Empowerment Link](#), are currently implementing interventions geared towards the realization of climate justice in Kenya with the support from Akina Mama wa Afrika organization.

These organizations aim to promote community engagement, policy advocacy, raise awareness, and empower women in their regions. They recognise the dominance of patriarchy and neoliberal ideals in climate change decision-making, with gender-blind laws and the neglect of marginalized groups' needs. Their collaborative efforts seek to address these inequalities and ensure inclusive and responsive frameworks, particularly for women. Therefore, they are actively engaged in the gender analysis research for specific national and county climate change legal and policy frameworks. The research emphasizes the importance of pro-poor and gender-responsive actions, the development of comprehensive gender action plans, and the recognition of climate change as a social injustice issue with intersecting inequalities. It highlights the unique challenges faced by women in different regions of Kenya and advocates for an intersectional approach and compensation for those most affected by climate injustice.

2. Objectives and Scope of the Program

The research aims to identify gaps, challenges, and opportunities for incorporating a gender-responsive and intersectional approach in climate policy and practice. Additionally, the research seeks to provide recommendations for the development and implementation of a comprehensive gender action plan for climate action at both the national and county levels in Kenya.

3. Methodology and Structure

The structure of the research for conducting a gender analysis of specific national and county climate change legal and policy frameworks, and their implementation to inform the advocacy for a Gender Action Plan, may but is not limited to involve the following components:

- **Literature Review:** Begin with a comprehensive literature review to gather existing knowledge, reports, studies, and relevant documents on climate change, gender, and

policy frameworks at the national and county levels. This step helps to establish a foundation of understanding and identify gaps in the current research.

- **Inception Meeting:** Conduct an inception meeting with key stakeholders, including partner organizations, experts, and relevant government officials. The purpose of this meeting is to introduce the research project, clarify the research objectives and scope, and ensure alignment among stakeholders.
- **Methodology Development:** Develop a clear and detailed research methodology, including data collection methods, sampling strategies, and analytical frameworks. Define the specific objectives, research questions, and indicators to guide the research process.
- **Data Collection:** Conduct individual interviews with relevant stakeholders, such as government officials, policymakers, experts, and representatives from civil society organizations. These interviews provide in-depth insights into their perspectives, experiences, and recommendations regarding gender and climate change policy frameworks.
- **Data Analysis:** Analyze the collected data using appropriate qualitative and quantitative analysis techniques. Thematic analysis can be used to identify patterns, trends, and key themes emerging from the data, while statistical analysis may be employed to quantify specific indicators and findings.
- **Validation of Findings:** Validate the research findings through a process of feedback and validation with key stakeholders. This can be done through workshops, seminars, or validation meetings where stakeholders can review and provide input on the research findings and interpretations.
- **Dissemination:** Disseminate the research findings through various channels, such as reports, policy briefs, presentations, and workshops. Engage partners and stakeholders in the dissemination process to ensure wide reach and impact. Encourage dialogue, knowledge sharing, and engagement to foster a deeper understanding of the gender dimensions of climate change and advocate for gender-responsive policy frameworks.

4. Scope of work

The gender analysis research on national and county climate change legal and policy frameworks includes the following tasks:

- **Review of National Policy, Legal Frameworks, Strategies & Plans:** Conduct a comprehensive review of relevant national-level documents such as the Blue Economy Strategy, Climate Change Act, and Climate Smart Agriculture Strategy. Understand their objectives and implications for gender-responsive climate action.

- **Review of County Policy, Legal Frameworks, Strategies & Plans:** Examine specific county-level documents, including Climate Change Acts and County Integrated Development Plans of selected counties. Understand their provisions and objectives related to climate change mitigation, adaptation, and gender integration.
- **Data Collection:** Collect primary data through surveys, interviews, focus group discussions, and consultations with relevant stakeholders. Engage with government officials, policymakers, civil society organizations, women's groups, and marginalized communities to gather insights on gender dimensions, policy implementation, and experiences of different groups.
- **Gender Analysis:** Apply a gender analysis framework to assess how climate change legal and policy frameworks address gender inequalities and marginalized group needs. Identify gaps, challenges, and opportunities for gender-responsive climate action.
- **Intersectional Analysis:** Conduct an intersectional analysis to understand how multiple dimensions of identity intersect with climate change impacts and policy frameworks. Analyze differential experiences, vulnerabilities, and needs based on gender, age, ethnicity, socioeconomic class, race, nationality, ability, and sexuality.
- **Recommendations for a Gender Action Plan:** Develop recommendations for a comprehensive Gender Action Plan based on the gender analysis findings. Address policy gaps, propose strategies for gender-responsive climate action, and promote the inclusion of marginalized groups in decision-making processes.
- **Stakeholder Engagement and Advocacy:** Engage with key stakeholders at national and county levels to discuss research findings and recommendations. Advocate for the adoption and implementation of gender-responsive climate change policies, leveraging research findings to raise awareness, influence policy discourse, and promote gender equality in climate action.

5. Reporting Arrangements

During the consultancy, reporting arrangements will involve regular communication and reporting between the consultant and AMwA Kenya Partners. The frequency and format of reporting will be agreed upon, with written reports, presentations, or a combination of both. Communication channels such as email, virtual meetings, or an online platform will be established. Reports will include progress updates, research activities, findings, challenges, and stakeholder feedback. A review and approval process will be defined, and documentation will be properly archived. Clear communication and transparent reporting will foster collaboration and accountability throughout the consultancy

6. Duration and Timelines

For a 20-working-day research project from the day of contract sign up, the reporting timelines shall be structured as follows:

- **Interim Progress Report:** Submit an interim progress report within 10 working days from the contract signup date. This report should provide an overview of the research activities conducted, data collection status, preliminary findings, challenges encountered, and any adjustments made to the research plan.
- **Draft Research Report:** Prepare and submit a draft research report within 18 working days from the contract signup date. This report should include an executive summary, methodology, data analysis, key findings, conclusions, and recommendations. It should be structured and formatted according to the agreed-upon guidelines and templates.
- **Stakeholder Feedback and Revision:** Allow stakeholders, including partner organizations and relevant government officials, a reasonable time frame, such as 2 working days, to provide feedback on the draft research report. Incorporate their feedback and suggestions into the final report.
- **Final Research Report:** Finalize the research report based on stakeholder feedback and submit the final version within 20 working days from the contract signup date. The final report should address the comments received, ensure clarity, and present the research findings, analysis, and recommendations in a comprehensive and coherent manner.

7. Qualifications and Experience

The qualifications and experience required for the consultant in the context of providing gender analysis for specific national and county climate change legal and policy frameworks and their implementation may include the following:

Education: A Master's Degree in gender studies, environmental studies, climate change, social sciences, or any related field with a minimum of 5 years of experience.

Cross-cutting skills

The consultant in conducting gender analysis and contributing to the development of a gender action plan within the context of climate change includes:

- I. Gender expertise and understanding of intersectionality.
- II. Knowledge of climate change concepts, policies, and frameworks.
- III. Strong research and analytical skills, including qualitative methods and data analysis.
- IV. Experience in gender-responsive advocacy and policy influencing in climate change.
- V. Excellent report writing skills for effective communication of findings and recommendations.

- VI. Stakeholder engagement and facilitation of consultations and workshops.
- VII. Familiarity with the Kenyan context, including policies and socio-cultural dynamics.
- VIII. Proficiency in English, with knowledge of local languages as an advantage.

8. Expected deliverables and outputs

By the end of the consultancy, the following outputs should be delivered to the satisfaction of AMwA Partners: hold a meeting with AMwA partners to agree and reach an understanding of the tasks, expected milestones and accountabilities, **an inception report** detailing how the consultant intends to undertake the tasks including the methodology, data collection methods and work plan, a **draft research report**, stakeholder validation sessions, presentation and dissemination of findings, and a **final research report**. These deliverables encompass comprehensive documentation of project understanding, research methodology, gender analysis of climate change frameworks, stakeholder engagement, and recommendations for a gender action plan. These outputs aim to satisfy the requirements of the AMwA Partners and contribute to improving gender-responsive climate change policies at the national and county levels

9. Expression of Interest

The consultant(s) meeting the above requirements should submit an Expression of Interest-EOI which should include the following:

- I. A capability statement or cover letter, including commitment for availability for the entire assignment
- II. ~~Assigned~~ Curriculum Vitae of the consultant(s) who will undertake the work
- III. Technical and financial proposals. The financial proposal should be based on installment basis (30% upon signing of the contract and 70% upon completion of the task.

10. Submission of Expression of Interest-EOI

Please send a soft copy zipped folder of your expression of interest by COB - close of business on 30 June 2023 to procurement@crawntrust.org. CC: siaya.muungano17@gmail.com, lamuwomenalliance@gmail.com and info@wel.or.ke

The subject line should read:

EOI: APPLICATION FOR CONSULTANCY TO CONDUCT A GENDER ANALYSIS ON THE SPECIFIC NATIONAL AND COUNTY CLIMATE CHANGE LEGAL AND POLICY FRAMEWORKS

REF: AMWAKP/002/2023

Canvassing in any form will lead to automatic disqualification.

Women and PWDs are encouraged to apply